



FAIR OAKS CEMETERY

7780 Olive Street Fair Oaks, CA 95628

Phone (916) 966-1613 Fax (916) 966-8921

www.fairoakscemetery.com

ESTABLISHED 1902

Guillermo Barron
District Manager
Teresa Day
Admin Assist
Mysti Lingenfelter
Admin Assist

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Beverly J. Dodds
Patricia Vogel
Albert D. Neufeld

"It is our mission to partner with our community to preserve our past & memorialize our future"

MINUTES

OF SPECIAL MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Thursday, February 6, 2019 at 10:00am

1. Call to Order-10:00 a.m.
 - Chairman Clouse called the meeting to order at 10:02am
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
 - Present were trustees Robert Clouse, Carolyn Flood, Albert Neufeld, Patricia Vogel, and DM Guillermo Barron. Board Clerk Mysti Lingenfelter was present. Vacant seat has not been filled.
4. Public Comment on any agenda items - Open or Closed
 - No Public Present
5. Recess to Closed Session
 - Chairman Clouse recessed to closed session at 10:14am

A. Public Employee Performance Evaluation - pursuant to Gov. Code 54957
Title: District Manager
6. Reconvene to Open Session and Report any Action Taken During Closed Session
 - Chairman Clouse reconvened the meeting to order at 12:30 pm
 - Chairman Clouse reported District Manager was given his annual review.
7. Board Discussion & Possible Action Items:
 - A. Discuss and possible action for compensation for District Manager pending above review.
 - No Action Taken
8. Trustees Discussions, Questions, & Comments
 - Trustee Vogel complimented the Cemetery on their Award at Best of Fair Oaks. Trustee Vogel asked employee about their award, and details of their business. Board members agreed that the scent diffuser in the office was not an issue or a conflict to use.
 - Chairman Clouse offered his congratulations on the cemetery winning "Best Final Resting Place" at the Best of Fair Oaks Awards Reception.
9. Adjournment
 - Chairman Clouse adjourned the meeting at 12:32 pm.

Approved as ✓ read corrected

Prepared by: Mysti Lingenfelter

Chairman
Dpt. Secretary

Votes: <u>4</u> Ayes
<u>0</u> Nays
<u> </u> Abstain
<u>1</u> Absent