



FAIR OAKS CEMETERY DISTRICT

Guillermo Barron
District Manager
Teresa Day
Admin Assist
Mysti Lingenfelter
Admin Assist

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ESTABLISHED 1902

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Beverly J. Dodds
Patricia Vogel
Albert D. Neufeld

**"It is our mission to partner with our community to
preserve our past & memorialize our future"**

Minutes

OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, October 9, 2019 at 9:15 am
District Office
7780 Olive St.
Fair Oaks, CA 95628

1. Call to Order-9:15 a.m.
 - Chairman Clouse called the meeting to order at 9:15 am
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
 - Present were trustees Robert Clouse, Carolyn Flood, Albert Neufeld, Beverly Dodds, Patricia Vogel, and DM Guillermo Barron & DF Gonzalo Vega. Employee Mysti Lingenfelter was also present.
4. Public Comment on any agenda items - Open or Closed
 - Brandon Rose was present - He is running for LAFCo Special Districts seat and wanted to let the board know of his qualifications and aspiration to do a great job if elected.
5. Consent Calendar
 - A. Approval of Board Minutes of September 11, 2019
 - B. Approval of Claims
 - Trustee Vogel confirmed the verification of claims in the amount of \$33,408.84. Moved by Trustee Flood and 2nd by Trustee Neufeld.: Approved Unanimously
6. Information Items
 - A. District Foreman's Monthly Report
 - i. Safety Report
 - Safety meeting was on outdoor awareness. Upcoming winds may cause tree limbs to fall. Workers need to be aware and look up every so often to check branches in tree. If there is a concern, they should report it to a supervisor so FOCD can take care of them.
 - ii. Any unusual activities
 - No unusual activities to report.
 - B. DM's Monthly Reports:
 - i. Sales
 - District Sales reported as \$62,959.83
 - ii. Internments
 - District's 10 Burials consisted of 5 casket burials & 5 cremation burials
 - iii. Website Contacts
 - No contacts through website this month.
 - iv. Correspondence
 - Letter from FOFLA President thanking FOCD for the use of their tents and chairs for their statue dedication ceremony.
 - v. Upcoming events, conferences, and trainings
 - Calendar and handouts presented with upcoming events.
 - GSRMA in two weeks. Teresa and Guillermo to be in attendance.

Fair Oaks Cemetery District Agenda for Board of Trustees Meeting October 9, 2019

vi. Major Purchases or other extraordinary expenditures

1. Dump Truck Repair

- International (Dump Truck) needed a rebuild for and internal issue on the diesel engine. Bill paid next month in amount of \$9,600.00
- Takeuchi Payment for the year \$13,519.28

vii. Incidents

- Power surge last weekend led to the Epson projector being burned out. DM Barron will call SMUD to see if they will cover it. If not, FOCD will replace or find an alternate solution.
- Hydraulics on the backhoe broke, repairs are under warranty and part is being ordered from Minnesota.
- "Dogs must be on a leash at all time while in the cemetery" sign needs to be posted.
- Ran water line to the far end of Oaks Knoll, and in doing so, a marker was scratched. We will repair and see if liability insurance will cover it.
- Two services held back to back in same location. Solution was discussed and services in same location will be scheduled 1.5 to 2 hours apart.
- More Cubbies were built, two have already been sold.

7. Board Discussion & Possible Action Items:

A. LAFCo Report

- Board decided to carry vote over to next meeting to allow any other candidates to present.

B. Investment Committee Report & Update

- We are making money both in principal and interest.
- Our representative from Well's Fargo has moved to another company.
- Board took no action in staying or moving to a new investment company.
- Staff instructed to have our new assigned representative come and present at our next board meeting.

C. Update and possible action on (*Fountains*)
Development Project

- Project scheduled to begin on October 21, 2019
- Moving the fence more toward the FOCD side of the property line in order not to disturb the pre-existing fence.
- Arborist to come out and evaluate the oak trees in the area

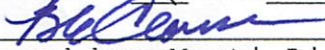
8. Trustees Discussions, Questions, & Comments

- Trustees gave direction to change format of next agenda.

9. Adjournment

10. Chairman Clouse adjourned the meeting at 10:27 a.m

Approved as read corrected


Prepared by: Mysti Lingenfelter

Chairman
Secretary

Votes: <u>5</u> Ayes
<u>0</u> Nays
<u> </u> Abstain
<u> </u> Absent