



# FAIR OAKS CEMETERY DISTRICT

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ESTABLISHED 1902

BOARD OF TRUSTEES  
Robert Clouse-Chairman  
Carolyn Flood-Vice Chairman  
Beverly J. Dodds  
Patricia Vogel  
Albert D. Neufeld

**“It is our mission to partner with our community to  
preserve our past & memorialize our future”**

## NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, July 10, 2019 at 9:15 am  
District Office  
7780 Olive St.  
Fair Oaks, CA 95628

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board, subject to reasonable time limitations for each speaker. Members of the Public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order-9:15 a.m.
2. Pledge of Allegiance
3. Roll Call of Board
4. Public Comment on any agenda items - Open or Closed

The Board of Trustees of the Fair Oaks Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

### 5. Consent Calendar

- A. Approval of Board Minutes of June 12, 2019
- B. Approval of Claims

Refer To:  
**1-4**

### 6. Information Items

- A. DM's Monthly Reports:
  - i. Sales
  - ii. Internments
  - iii. Safety Report
  - iv. Major Purchases or other extraordinary expenditures
  - v. Incidents

**5-6**

- B. District Foreman's Monthly Report
  - i. Safety Meetings Conducted
  - ii. Any unusual activities

#### C. Office Report

- i. Website hits
- ii. Correspondence
- iii. Upcoming events, conferences, and trainings

**7-11**

Fair Oaks Cemetery District Agenda for Board of Trustees Meeting July 10, 2019

D. Investment Committee Report

7. Board Discussion & Possible Action Items:

A. Finance Committee Report

12-16

i. Receive, review, discuss and possible adoption of revised proposed budget for FY 2019-2020

B. Discussion of and adoption of revised schedule of prices for all services

17-18

C. Update and necessary action on (*Fountains*) Development Project

i. James Pinocchio - Engineer - Present update

D. Update and necessary action on Website

i. Lingenfelter - present updated timeline & rough outline of website.

E. Update and necessary action on Land Purchase Project

i. DM - Propose solution for acquiring land for purchase.

8. Trustees Discussions, Questions, & Comments

9. Recess to Closed Session

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

A. Conference with Legal Counsel - Liability Claims, pursuant to Gov. Code 54956.95:

Claimant: James Holmes

Agency Claimed Against: Fair Oaks Cemetery District

10. Reconvene to Open Session and Report any Action Taken During Closed Session

11. Adjournment

This Agenda posted this 5th Day of July, 2019

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Teresa Day, Board Secretary

A complete agenda packet, including staff reports and supporting documents, is available for public inspection at the District Office during normal business hours.

In compliance with Americans with Disabilities Act the Fair Oaks Cemetery District will make available to members of the public any special assistance necessary to attend and participate in this meeting. In addition, if requested this agenda will be made available in appropriate alternative formats. All such requests should be made at least 72 hours prior to the meeting to the District Manager at 916-966-1613 or at the District's office as listed at the top of the agenda.