

Regular Board Meeting
Of Wednesday, August 14, 2013

Call to Order: Chairman Clouse called the meeting to order at 9:15 a.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Robert Clouse, Thomas Askins, Beverly Dodds, Carolyn Flood, Patricia Vogel, DM Raymond Young and OM Terri Perrin. Visitors present: None

Public Comment: None.

DM Reports: DM Young reported on the July sales, burials, safety meeting, major purchases and attendance.

Web Site Hits: 384 hits were reported.

Incident Report: DM Young reported that he had erected signs throughout the cemetery regarding removing unauthorized items from graves on a monthly basis.

Correspondence: Per attached. The letter from Mr. Penery was discussed and many questions arose on this subject. Because Endowment Care fees were not charged before the 1980's, plots that were purchased prior to that date are currently being charged the Endowment Care fee when a burial is made. H & S Code 9065 requires the contribution be made for every interment right sold. It is a requirement of law. Trustee Flood had some questions on notifying families who purchased their burial rights prior to 1980.

Old Business: No crematory has contacted the District in regards to the cremated remains found on the Moreau grave.

Facilities Committee Report: Trustee Askins said 2 trees have been removed and everything looks really good.

Finance Committee Report: Trustee Dodds reported that the Committee met, reviewed the claims and recommends approval for \$19,852.03 under the Consent Calendar.

Gum Ranch Report: Chairman Clouse will be meeting with Mr. Gum this week.

Sac LAFCo Commission Report: Trustee Flood said their main focus was on CSDA. Grant money is available for improvements, but you must be a member, and she gave some materials to DM Young. Regarding the Elk Grove Sphere of Influence, Environmental Impact responses are due on August 5th and Rio Linda Water District's management has stabilized and they are installing a well.

Recognition for Virginia Willis (M-Day Volunteer): DM Young said there was a bench near the Memorial Plaque that can be used. A plaque would need to be purchased and wording on the plaque needed to be discussed. Trustee Flood motioned to place a plaque on the bench at a cost of no more than \$500. Trustee Vogel seconded and the motion passed 5-0. Chairman Clouse asked the Trustees to email suggestions for the wording to DM Young.

Consent Calendar: Trustee Flood motioned to approve the Consent Calendar and was seconded by Trustee Askins. The motion passed 5-0.

Information of Rental House at 7720 Olive St., Fair Oaks: DM Young and Chairman Clouse met with the Property Manager and tenant. The Property Manager did not give a list of problems with the rental. Chairman Clouse suggested that he and DM Young manage the property for one year. Trustee Askins motioned to terminate services with CGA Property Management as of today and was seconded by Trustee Flood. The motion passed 5-0. Trustee Flood motioned for Bob Clouse and Ray Young to manage the rental property for one year and was seconded by Trustee Dodds. The motion passed 5-0.

Contractor Presentation for Meeting Room Addition: Lonny Gustafson of Gustafson Construction and Gary Siess, General Contractor for GDS reviewed their proposals (see attached) for the Scope of Services to be provided for the meeting room addition. Afterwards, Trustee Flood motioned to proceed with Lonny Gustafson's bid and to include skylights and update the bathrooms to be ADA compliant. Trustee Vogel seconded and the motion passed 5-0.

Possible Return of Donated Painting: DM Young said that, at this time, there is nowhere to hang the painting, but would suggest hanging it in the new meeting room. Also, the family indicated that they would like to give the painting to their son. Trustee Askins motioned to return the painting to the owner's daughter and was seconded by Trustee Dodds. The motion passed 5-0.

Approve Heat Illness Prevention Procedures: The Policy & Procedures Committee (Trustees Flood and Vogel) met with DM Young. DM Young gave each a copy of the "Procedures for Heat Illness Prevention" sample provided by Cal-Osha. The Trustees agreed that this sample should be part of our Policy. Trustee Flood motioned to approve the Cal-Osha Policy and was seconded by Trustee Vogel. The motion passed 5-0. Trustee Vogel added that "Cal-Osha" should be added on the named policy.

Approve Resolution 2013-03-Final Budget: Trustee Askins motioned to approve the Final Budget, as presented, and was seconded by Trustee Dodds. The motion passed 5-0.

Approve Resolution 2013-04 Transfer Fund Balance to Reserve Fund Balance: Trustee Flood motioned to approved Resolution 2013-04 and was seconded by Trustee Vogel. The motion passed 5-0.

Consider Pay Increase for District Manager: Trustee Askins motioned to give the District Manager the budgeted amount (\$1.00 per hr) retroactive to July 1st and was seconded by Trustee Vogel. The motion passed 5-0.

Nominations for Special District Commissioner Office No. 7 & Alternate Special District Commissioner for Office No. 6 & 7: No nominations were made.

Trustees Questions & Comments: Trustee Vogel asked that DM Young contact the Contractor's Bureau prior to making the phone call of acceptance to Gustafson Construction. Trustee Flood said she would like to revisit our Policy on Endowment Care. Chairman Clouse said the next meeting will be held on September 11th

Adjournment: With no further business, the meeting adjourned at 11:30 a.m.

Approved as _____ read _____ corrected

_____ Chairman

Prepared by _____ Secretary

Votes _____ Ayes
_____ Nays
_____ Abstain
_____ Absent