

Regular Board Meeting
Of Wednesday, August 13, 2014

Call to Order: Chairman Clouse called the meeting to order at 9:15 a.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Robert Clouse, Thomas Askins, Beverly Dodds, Patricia Vogel, DM Raymond Young and OM Terri Perrin. Trustee Carolyn Flood arrived at 9:20 a.m. Visitors present: Sondra Rogers.

Public Comment: Sondra Rogers said she was a Fair Oaks resident and commented that we had a beautiful cemetery.

DM Reports: DM Young reported on the July sales, burials, safety meeting, major purchases and attendance.

Web Site Hits: 332 hits were reported.

Incident Report: None

Correspondence: Per the attached. Chairman Clouse responded to the letter from the Showers' family. DM Young attended two Drought Committee meetings. San Juan Water District is having an Open House on Wednesday, August 20th from 4p.m. to 7 p.m. DM Young received an email regarding our UPS account, which was forwarded to the Fraud Mitigation Department. DM Young read aloud the email received from Britt Petersen. She said many items have been removed, broken or stolen from her mother's grave. She noticed the fencing was bent and could be a way for people to enter the cemetery after hours. Chairman Clouse asked DM Young and Trustee Askins to look into the situation and report back at the next meeting.

Old Business: DM Young reported that the fence behind the Newbill property was completed. Also, he had sent a letter to David Hatch regarding a land donation.

Cemetery 360 Presentation: Jimmy Pinocchio, the Founder and CEO of Cemetery 360, launched Cemetery 360 in April 2014. He is a Professional Engineer and had worked 7 years at the Colma Cemetery on their water systems. His company hosts records online, linked to GPS. It is a tool to the public to connect the internet with the Cemetery. There are different ways to search for records. The system is updated nightly and the product turnaround is approximately 1 month. He has offered this program at a discounted rate. There is a one-time mapping and production fee. The monthly fee is approximately \$99 per month. DM Young said this service has been included in our budget. Trustee Flood motioned to approve the Cemetery 360 program and was seconded by Trustee Vogel. The motion passed 5-0.

Facilities Committee Report: Trustee Askins said that DM Young has been keeping the place looking really good.

Finance Committee Report: Trustee Dodds reported that the Committee met, reviewed the claims and recommends approval for \$25,130.26 under the Consent Calendar.

Sac LAFCo Commission Report: DM Young attended in Trustee Flood's absence. The Carmichael Park assessment passed but Jarvis-Gann is proposing a lawsuit as the presentation was done illegally. Cal-American Water asked the PUC for a 15% increase and the PUC offered 1%. Groundwater is a big issue.

The MSR (Municipal Service Review) for the Fire District in South Counties is upcoming. An MSR for Fair Oaks Cemetery District would show the need to consolidate with Elk Grove Cemetery District

Time Capsule to be opened in 2052: Chairman Clouse asked the Trustee to come up with some ideas for the next meeting.

Banking Services for FOCD: DM Young received information from Sierra Vista Bank and American River Bank. They both offer the same services. DM Young said he would like to change to Sierra Vista Bank, as it was a more convenient location. Trustee Flood motioned to move our account to Sierra Vista Bank and was seconded by Trustee Vogel. The motion passed 4 ayes and 1 abstain (Askins).

Consent Calendar: Trustee Askins motioned to approve the Consent Calendar and was seconded by Trustee Dodds. The motion passed 5-0.

Approval of Final Budget – Resolution 2014-02: OM Perrin reported no changes from the Preliminary Budget. Trustee Askins motioned to approve the Final Budget (Resolution 2014-02) and was seconded by Trustee Vogel. The motion passed 5-0.

Consider Pay Increase for District Manager: The FY 2014-2015 budget included a \$1 per hour increase for DM Young. Trustee Vogel motioned to increase DM Young’s pay at \$1 per hour, retroactively to July 1st and was seconded by Trustee Flood. The motion passed 5-0.

Trustees Questions & Comments: OM Perrin will be on vacation next month. DM Young said the website will be updated and any changes need to be turned into the office. Chairman Clouse said the next meeting will be held on Wednesday, September 10th.

Adjournment: With no further business, the meeting adjourned at 11:15 a.m.

Approved as _____ read _____ corrected

_____ Chairman

Prepared by _____ Secretary

Votes _____ Ayes
_____ Nays
_____ Abstain
_____ Absent