



# FAIR OAKS CEMETERY DISTRICT

District Manager  
Guillermo Barron  
Office Manager  
Mysti Lingenfelter  
District Foreman  
Gonzalo Vega

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ESTABLISHED 1902

## BOARD OF TRUSTEES

Pete Schroeder-Chairman  
Carolyn Flood-Vice Chairman  
Albert D. Neufeld – Treasurer  
John Oldham – Board Member  
Evan Currie – Board Member

**“It is our mission to partner with our community to  
preserve our past & memorialize our future.”**

## Minutes

### OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, August 12, 2026, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

1. Call to Order-9:15 a.m.
  - Chairman Schroeder called the meeting to order at 9:15am.
2. Pledge of Allegiance
  - Those assembled recited the Pledge of Allegiance.
3. Roll Call of Board
  - Present were Trustees Pete Schroeder, Carolyn Flood, John Oldham, Evan Currie, Secretary Mysti Lingenfelter, and Foreman Gonzalo Vega. Brian Hughes – Legal Council
  - Absent DM – Barron, Trustee Neufeld
4. Public Comment on & Opportunity to Discuss Matter within District Jurisdiction
  - None Present
5. Information Items:
  - A. District Foreman's Monthly Report
    - i. Safety Report
      - This month's safety meeting focused on oil, fuel spill clean-up.
      - ii. Any unusual activities
    - Headstone fell on Juneteenth, has been repaired.
  - B. DM's Monthly Reports:
    - i. Sales
      - District sales reported as \$109,838.55
      - District total income including tax revenue and interest reported as \$120,934.90
      - ii. Interments
      - The district's 9 burials consisted of 3 cremations and 6 caskets.
      - iii. Attendance
      - District Employee's attendance is up to date.
      - iv. Website Contacts
        - Google Analytics showed 104 visits to our website.
        - Chamber Catcher page had 536 direct views.
      - v. Major Purchases or other Extraordinary Purchases
        - Purchased a Tailgate Trailer.
        - Looking to purchase a 6-8-seat club car.
      - vi. Incidents
        - Fallen Branch, July 26, 2027, 8pm, across New York, DM came after hours to move and clean-up.
        - Hired a tree company to trim branches for possible breakage.
        - Oak Tree fell, staff cleaned area.
        - Visitor claimed the area around her grave was too dry, so she brought water from home, and asked to be reimbursed. Staff showed her where the faucets were and allowed her to fill her bottles if she chose.

## Fair Oaks Cemetery District Minutes for Board of Trustees Meeting August 12, 2026

- A visitor complained that we were digging around his mother's grave, and asked us to dig at night instead.

### vii. Correspondence

- None to report.

### viii. Upcoming events, conferences, and training

#### 1. GSRMA Training on October 22-23

## C. Committee Reports:

### i. Finance Committee

- The finance committee met prior to the board meeting. Trustee Oldham reported total claims were \$65,365.06 without corrections.

### ii. Investment Committee

- Investments have been at a slight decline with an overall loss of \$2,806.32 for last month.

### iii. Other Committee Reports

#### 1. Update on Land Issues/Acquisition

#### 2. Update on Tax Issues

## 6. Unfinished Business - Board Discussion & Possible Action Items

### A. MSR Updates

- Staff have developed & turned in the packet for the MSR conducted by LAFCo

### B. Sphere of Influence Discussion - Legal Council

- Discussion with legal counsel over what proposed boundaries should be in the future.
- Motion to approve Resolution 2027-03, new boundaries for sphere of influence. Moved by Trustee Flood, Second Trustee Oldham. Approved 4/0/1

### C. Hiring a Realtor

- Board directed staff to arrange for the Relator Team to come to the next Board Meeting and prepare a preliminary contract for review.

### D. Hiring an Auditor

- Staff directed to get a review from Auburn Cemetery for presented Auditor and to ask about cost reduction in future years.

### E. PreNeed Update

- Staff have been working on the issue, and a solution should be done by next Board Meeting.

## 7. New Business - Board Discussion & Possible Action Items

### A. Consent Calendar

#### i. Approval of Board Minutes of July 8, 2026.

#### ii. Approval of Claims

- Motion to approve the Consent calendar as written. Moved by Trustee Oldham, Second by Trustee Currie. Approved 5/0/0.

### B. Land Acquisition Strategies - Legal Council

- Council discussed avenues and issues with land purchasing and ultimately suggested hiring a realtor.

### C. Land Cost Averages

- Staff presented findings for the development of one acre of land. Board ultimately decided that purchasing just one acre would not be fiscally responsible at this time.

### D. Final Budget Approval - Resolution 2027-02

- Motion to approve the Final budget as written. Moved by Trustee Currie, Second by Trustee Oldham. Approved 4/0/1.

## 8. Trustees Discussions, Questions, & Comments

- Flag policy is still in progress and should be available soon for review.
- Fence repairs/replacement for two neighbors are awaiting quotes from the neighbors.
- Unclaimed property has been claimed with a check to the District of 354.62

## 9. Adjournment

- Chairman Schroeder adjourned the meeting at 10:30am.

Approved as X read \_\_\_\_\_ corrected.

Prepared by: Mysti Lingenfelter: Board Secretary