



# FAIR OAKS CEMETERY DISTRICT

District Manager  
Guillermo Barron  
Office Manager  
Mysti Lingenfelter  
District Foreman  
Gonzalo Vega

7780 Olive Street Fair Oaks, CA 95628

Phone (916) 966-1613 Fax (916) 966-8921

[www.fairoakscemetery.com](http://www.fairoakscemetery.com)

ESTABLISHED 1902

BOARD OF TRUSTEES  
Pete Schroeder-Chairman  
Carolyn Flood-Vice Chairman  
Albert D. Neufeld – Treasurer  
John Oldham – Board Member  
Evan Currie – Board Member

**“It is our mission to partner with our community to  
preserve our past & memorialize our future.”**

## **Minutes OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT**

Wednesday, July 9, 2025, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

1. Call to Order-9:15 a.m.
  - Chairman Schroeder called the meeting to order at 9:15am.
2. Pledge of Allegiance
  - Those assembled recited the Pledge of Allegiance.
3. Roll Call of Board
  - Present were Trustees Pete Schroeder, Carolyn Flood, Trustee Don Neufeld, John Oldham, Evan Currie, DM Guillermo Barron, Secretary Mysti Lingenfelter, and Foreman Gonzalo Vega.
4. Public Comment on & Opportunity to Discuss Matter within District Jurisdiction
  - No one present.
5. Information Items:
  - A. District Foreman's Monthly Report
    - i. Safety Report
      - This month's safety meeting was held on preventing slips, trips, and falls.
      - ii. Any unusual activities
    - Nothing to report.
  - B. DM's Monthly Reports:
    - i. Sales
      - District sales reported as \$43,515.93
      - District total income including tax revenue and interest reported as \$53,439.49
      - ii. Interments
        - The district's 24 burials consisted of 7 cremations and 17 caskets.
      - iii. Attendance
        - District Employee's attendance is up to date.
      - iv. Website Contacts
        - Google Analytics showed 195 visits to our website.
        - Chamber Catcher page had 10 direct views.
      - v. Major Purchases or other Extraordinary Purchases
        - Selling the CASE to offset cost for new excavator.
        - Purchasing new iPads for Board of Trustees and off set cost of paper, toner, and other supplies.
      - vi. Incidents
        - Temporary Boulders have been resolved.
        - Obituary spacing has been resolved with client.
      - vii. Correspondence
        - Our appeal for the project through FEMA was denied.
        - LAFCo has open seats, our Board is not interested.

## Fair Oaks Cemetery District Minutes for Board of Trustees Meeting July 9, 2025

- Bank statements reflect a positive decision to move banks. Five Star Bank gain of \$98.49, Community West would cost us \$100.45.
- New interest rate this month is 4.269%
- viii. Upcoming events, conferences, and training
- This month the Board and OM will be attending the training in Grass Valley.
- Supervisor Desmond has committed to donating \$1,000 to our new Light Up the Cemetery Event.

### C. Committee Reports:

#### i. Finance Committee

- The finance committee met prior to the board meeting. Trustee Neufeld reported total claims were \$125,023.40.
- ii. Investment Committee

- Investments are following industry trends.

#### iii. Other Committee Reports

##### 1. Update on Tax Issues

- Progress is being made.

##### 2. Update on Land Issues/Acquisition

- Trustee Schroeder met with Supervisor Desmond and his office staff is looking into available land for purchase with the help of the planning commission.

### 6. Unfinished Business - Board Discussion & Possible Action Items

#### A. Final Budget Review & Approval

- Moved to the next meeting, waiting for budget packets from the County.

#### B. Price Sheets Increase Approval

- Moved to the next meeting, directions given to staff.

### 7. New Business - Board Discussion & Possible Action Items

#### A. Consent Calendar

##### i. Approval of Board Minutes of June 11, 2025

##### ii. Approval of Claims

- Motion to accept the consent calendar with changes. Moved by Trustee Flood, Second by Trustee Neufeld. Approved 5/0/0.

### 8. Recess to Closed Session:

#### A. Case Review / Planning

- Recess to closed session 10:34am. Staff given Direction.

### 9. Action Taken in Closed Session:

- Open session reconvened at 11:19am

### 10. Trustees Discussions, Questions, & Comments

- Trustee Flood requested updates to the website.

### 11. Adjournment

- Chairman Schroeder adjourned the meeting at 10:34am.  
Approved as \_\_\_\_ read \_\_\_\_ corrected.  
Prepared by: Mysti Lingenfelter Board Clerk.