



FAIR OAKS CEMETERY DISTRICT

7780 Olive Street Fair Oaks, CA 95628

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www.fairoakscemetery.com

ESTABLISHED 1902

Guillermo Barron
District Manager
Teresa Day
Admin Assist
Mysti Lingenfelter
Admin Assist

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Beverly J. Dodds
Patricia Vogel
Albert D. Neufeld

**“It is our mission to partner with our community to
preserve our past & memorialize our future”**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, May 8, 2019 at 9:15 am

1. Call to Order-9:15 a.m.
 - Chairman Clouse called the meeting to order at 9:13 a.m.
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
 - Present were trustees Robert Clouse, Carolyn Flood, Albert Neufeld, Patricia Vogel, Beverly Dodds and DM Guillermo Barron & DF Gonzalo Vega. Employees Teresa Day and Mysti Lingenfelter were also present.
4. Announcement of Closed Session Items
 - No items were announced or discussed
5. Public Comment on any agenda items - Open or Closed
 - No visitors present.
6. Recess to Closed Session
 - No action taken
7. Information Items
 - A. DM's Monthly Reports: Sales, Burials, Safety Meeting, Attendance & Major Purchases
 - DM Barron reported on April sales, burials, major purchases and attendance. No major purchases for the month of April.
 - B. District Foreman's Monthly Report
 - DF Vega reported the safety meeting for the month was on heat illness prevention. This requires us to have water on hand for our workers to stay hydrated and take breaks often. DF Vega stated the team is working on safety and beautification for Mother's Day and Memorial Day.
 - C. Web Site Hit
 - 332 visitors to our website
 - D. Incident Report
 - DM Barron reported our security team at night reported a bar missing from the wrought iron fence – it has been replaced. DM Barron also reported on the incident in which a drill bit went through his hand. It is healing well, and everything was reported according to our policies.
 - E. Correspondence
 - FOCD was featured in the Historical Society newsletter and an article was included in the American River Messenger for the month of April. The upcoming PCA conference will include DM Barron and Administrative Assistant Day. None of the classes pertain to board members. FOCD was invited to the retirement of Ron Clark and most will be in attendance.
 - F. Memorial Day Committee Report
 - Our theme this year is “American Legion- 100 years”. DM Barron spoke at a meeting for Susan Peters inviting everyone in attendance, posters were hung through Fair Oaks Village shops to advertise, and the event has been

posted through the Fair Oaks Chamber website. In attendance will be Ami Bera, Kevin Kiley, Don Notolli, and Susan Peters. FOCD purchased a sound system for events instead of hiring a DJ. Three bagpipers have committed to attend and play. Next meeting will be held May 10, 2019 at 1pm.

G. LAFCO Report

- Chairman Clouse and Trustee Neufeld attended the last meeting and reported to the board. Financing for the group will be very similar to last year. Both in attendance invited everyone to our Memorial Day event. Trustee Neufeld stated that Special Districts have specific parameters to overturn decisions made through protesting. Next meeting will be July 30th and FOCD will be represented.

8. Old Business Items

A. Finance Committee Report

- Trustee Vogel and Trustee Dodds met with Employee Day met and reviewed the claims. Trustee Dodds recommended the approval of the Claims with a total expenditure of \$22,605.52.

B. Oak Knoll Development

- Chairman Clouse and DM Barron reported on the project. They are looking for a fence only and considering doing the rest of the project “in-house”. They will meet with the team within the next month and have more information.

C. Land Purchase Committee

- Chairman Clouse reported he has recruited Susan Frost to help with possibly acquiring new land in the Folsom area of our district.

9. Discussion Items & Possible Action Items

A. Website Proposal

- FOCD was presented with an updated, more specific estimate from CemSites for website redesign. After discussion of what is included the board decided to go with two of the five options in the proposal. Moved by Trustee Flood and 2nd by Trustee Vogel.: Approved Unanimously

B. New Fiscal Year Budget Proposal

- Proposal for new fiscal year budget was presented. Board members commented it was nice to have it earlier than ever before, allowing time for review before deciding. Trustees asked questions and will review the proposal to bring back to the next board meeting.

10. Consent Calendar

A. Approval of Board Minutes of April 10, 2019

B. Approval of Claims

- Moved by Trustee Flood and 2nd by Trustee Neufeld.: Approved Unanimously

11. Board Matters

- Trustee Flood asked for follow-up to the Gonsalvez family.

12. Trustee Questions & Comments

13. Adjournment

- Chairman Clouse adjourned the meeting at 10:58 a.m

Approved as ___ read ___ corrected

Prepared by: Teresa Day

Chairman
Secretary

Votes: ___Ayes
___Nays
___Abstain
___Absent