

Regular Board Meeting  
Of Wednesday, May 9, 2018

Call to Order: Chairman Clouse called the meeting to order at 9:15 a.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Robert Clouse, Beverly Dodds, Carolyn Flood, Patricia Vogel, DM Terri Perrin and DF Guillermo Barron. Visitors present: Margaret Anne Lowery Jasso, Albert "Don" Neufeld and District's Counsel, Bob Hunt.

Public Comment: Chairman Clouse welcomed Don Neufeld as our upcoming Board member.

DM Reports: DM Perrin reported on the April sales, burials, safety meeting, major purchases and attendance.

DF Report: DF Barron said that things are coming along with the Memorial Day. It has been difficult to find reliable people from IMKO who want to work.

Web Site Hits: 244

Incident Report: Per the emails dated April 30<sup>th</sup> and May 2<sup>nd</sup>, the Lay Linh Saechao marker has not been hit by any equipment and the original setting of the marker was not done properly. DM Perrin has since spoken with the family and the marker will be removed on June 20<sup>th</sup> and installed on June 29<sup>th</sup>.

Correspondence: Per the attached.

Old Business: Cemsites has received our down payment. The next step is gathering the information they have requested by June 4<sup>th</sup>. Our current contract with Pontem and Osiris will be canceled.

Finance Committee Report: Trustee Vogel reported that the Committee met, reviewed the claims and recommends approval for \$18,503.97 under the Consent Calendar.

FOCAP: Chairman Clouse did not attend the meeting. Bob Hunt reminded the Trustees that they need to be careful about the District's involvement, due to a conflict of interest.

Oak Knoll Development: DM Perrin has spoken with Jimmy Pinocchio who said work should start in June or July.

Memorial Day Committee: All speakers are confirmed. The final meeting will be held on Friday, May 11<sup>th</sup>. We are preparing for Memorial Day, as well as, Mother's Day.

Investment Committee Report: Trustee Flood said everything is in order and would like to set a date and time to meet with Sandra Wheeler, our Wells Fargo Investment advisor.

Margaret Anne Lowery Jasso-Letter to Trustees: After some discussion and guidance from our District Counsel, Trustee Vogel motioned to accept the letter from Margaret Anne Lowery Jasso, to be buried in this cemetery, pursuant to the contract dated August 24, 2004 and was seconded by Trustee Clouse. The motion passed 3 0-1 Nay (Dodds).

Mark Marshall of GSRMA: The reason for the attendance of Mark Marshall from GRMA was that we had sent a notice of withdrawal last year. He cited the benefits of staying with GSRMA. First, the rates have come down approximately \$1800.00, in the past 6 years we have received \$14,757.00 in rebates, and for 2018 we should receive a rebate of \$2790.00. Trustee Flood motioned to continue with GSRMA and was seconded by Trustee Vogel. The motion passed 4-0. DM Perrin was instructed to write a letter to remain with GSRMA for FY 2018-2019.

Consent Calendar: Trustee Flood motioned to remove the minutes from the Consent Calendar and was seconded by Trustee Dodds. The motion passed 4-0.

Approval of Board Minutes of April 11, 2018: Trustee Flood asked that the 2<sup>nd</sup> “that” in the 3<sup>rd</sup> line be removed under Oak Knoll Development. Trustee Flood motioned to approve the minutes, as amended, and was seconded by Trustee Dodds. The motion passed 4-0.

Approval of Claims: Trustee Flood motioned to approve the claims and was seconded by Trustee Vogel. The motion passed 4-0.

Approval of Changes in FOCD Employee Handbook: Trustee Flood had more changes to be made to the handbook. District’s Counsel, Bob Hunt, said he would make those changes and have it ready for the June meeting. Also, the Desk Reference needs to be done which describes task procedures.

Approval of Fraud Policy: After review, Trustee Flood motioned to approve the Fraud Policy and was seconded by Trustee Vogel. The motion passed 4-0.

Selection of RDAOB Representative: Trustee Flood motioned to vote for Amanda Thomas and was seconded by Trustee Vogel. The motion passed 4-0.

Selection of RDAOB Alternate Representative: Chairman Clouse motioned to vote for Jeff Frye and was seconded by Trustee Dodds. The motion passed 4-0.

Questions & Comments: Chairman Clouse said our next meeting is Wednesday, June 13<sup>th</sup>.

Adjournment: With no further business, the meeting adjourned at 11:53 a.m.

Approved as \_\_\_\_\_ read \_\_\_\_\_ corrected

\_\_\_\_\_ Chairman

Prepared by \_\_\_\_\_ Secretary

Votes: \_\_\_\_\_ Ayes  
\_\_\_\_\_ Nays  
\_\_\_\_\_ Abstain  
\_\_\_\_\_ Absent