

Regular Board Meeting
Of Tuesday, November 12, 2002

Call to Order: Chair Dodds called the meeting to order at 6:34 p.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Beverly Dodds, Thomas Askins, Daniel Gilliam, James Purcell, Tamara Moeller, DM Raymond Young, OM Terri Perrin and Accountants Brett Miller and David Young of Moss, Levy and Hartzheim.

Public Comment: None

DM Report: DM Young reported on the October sales, burials, safety meeting, major purchases and attendance.

Web Hits: DM Young reported approximately 100 hits for the month.

Incident Report: DM Young reported no incidents for October but in November, due to the heavy winds and rain, a Chinese Elm fell and damaged the fence and the arch. He contacted the insurance company and is getting estimates for repair.

2002/2003 Projects: DM Young stated that the removal of the road between Block 46 and Block 48 would begin next month. Also, the Master Plan was discussed for the new property and after January 1st the Trustees will discuss our needs, meet with the neighbors, refine the plan and contact Landscape Architects for proposals.

Shields Consulting Group: Per the attached, the claims have been submitted.

Rental House: DM Young asked the tenants to put their request in writing to replace the linoleum in the kitchen. Then, he will secure three estimates. Due to the age of the house, the sub-floor may need to be replaced.

Correspondence: DM Young noted that insurance prices are increasing per the letter from HRH and the Chamber mixer will be held at Kinko's.

Finance Committee: Trustee Dodds stated the claim total of \$13,101.83 and will recommend approval.

Landscape Committee: Trustees Dodds and Askins met to discuss remedies for the dirt pile and decided to plant red fotinia 60 feet out from Newbill's back fence.

Centennial Celebration: Trustee Moeller noted there was media coverage and thanked the staff for their hard work.

Redefining the Boundaries: DM Young was asked to respond, in writing, to the questions posed in the letter received from Sylvan Cemetery.

Purchase of Electric Car: Trustee Gilliam motioned not to purchase the car and was seconded by Trustee Purcell. The Trustees discussed the need for another vehicle, the price, the insurance premium increase and the liability when loaned out. The motion failed 0 ayes and 5 nays. Trustee Moeller motioned to purchase the electric car to replace the oldest cart, which is to be placed as surplus and be sold. Trustee Askins seconded and the motion passed 5-0. The Trustees advised DM Young to offer no more than \$3500.00.

Veteran Niche: Per the attached design, the Trustees agreed, in concept, and asked DM Young to provide more information at the next meeting.

Consent Calendar: Per the minutes, Trustee Purcell said the minutes should read regarding our intention to include Fair Oaks north of Madison Avenue in our District that "Sylvan Cemetery reply by return letter that they are not opposed to the boundary change". Trustee Gilliam motioned to approve the minutes, as amended, and approve the claims. Trustee Askins seconded and the motion passed 5-0.

FY 2001-2002 Audit: CPA's Brett Miller and David Young reviewed the audit report and said they are waiting for the letter from The Bleier Law Firm before the audit can be completed. The item was deferred until next month.

Contract Term & Service Charge: The Trustees said the District should give our residents the option to increase the length of their contract but to increase the annual service charge. Trustee Askins motioned to raise the service fee to \$25 and was seconded by Trustee Gilliam.

Computer Purchase: DM Young said his computer had crashed and was in the process of getting three bids for a new computer. Trustee Gilliam asked that he also shop to see what the market is for service contracts.

Questions & Comments: None

Adjournment: With no further business, the meeting adjourned at 8:55 p.m.

Approved as _____ read _____ corrected

_____ Chairman

Prepared by _____ Secretary

Votes _____ ayes
_____ nays
_____ abstain
_____ absent