

Regular Board Meeting
Of Tuesday, March 12, 2002

Call to Order: Chair Dodds called the meeting to order at 6:30 p.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Beverly Dodds, Thomas Askins, Tamara Moeller, Daniel Gilliam, James Purcell, DM Raymond Young, District's Counsel, Brenton Bleier and CPA Brett Miller.

Public Comment: None

DM Report: DM Young reported on the January sales, burials, safety meeting, major purchases and attendance. DM Young noted an emergency item of the purchase of two lowering devices for \$5126.00. Due to the fact that the item arose after the posting of the agenda, Trustee Gilliam motioned to add to the agenda the purchase of the lowering devices and was seconded by Trustee Askins. The motion passed 5-0. Trustee Askins motioned to authorize the expenditure of \$5126.00 and to adopt a resolution to transfer those funds from Account 4201 to Account 4303. Trustee Gilliam seconded and the motion passed 5-0.

Web Hits: DM Young reported 100 web hits.

Incident Report: See attached.

Correspondence: DM Young noted the update from Workers Comp on former employee, Ike Gomez. Also, the Fair Oaks Park District asked for contributions for their Easter event. Trustee Gilliam motioned to donate \$50.00 as a Special Event Contributor and was seconded by Trustee Purcell. The motion passed 5-0.

Finance Committee: Trustee Gilliam reported that the Committee met, reviewed the claims and are prepared to recommend approval under the Consent Calendar.

Landscape Committee: Trustee Dodds had no report but said the grounds looked nice, as did Trustee Moeller.

Veteran Niche: DM Young has had no response from Kent Baker.

Property Search: Based on the 5year history presented, the Trustees determined that including the new property, there are full burial plots for 18 years and cremation plots for 10 years, not including another niche project. Therefore, the feeling was that there was not an immediate need for more property. Counsel, Brenton Bleier suggested that the Board adopt a resolution outlining their intentions, barring any unusual activity.

Remove Roadway: Per the District Manager's recommendation, Trustee Gilliam motioned to remove the roadway, as described, and was seconded by Trustee Moeller. The motion passed 3 ayes and 2 nays (Purcell & Askins). Also, the Trustees requested an updated map of the Cemetery.

Tiered Pricing: Trustee Askins motioned to go with tiered pricing of \$500 (row 5), \$600 (row 4), \$700 (row 3), \$800 (row 2) and \$1100 (row 1) for Taxpayer Residents and was seconded by Trustee Moeller. The Trustees discussed pricing, ideas on how to sell the bottom row of niches and their responsibilities to the taxpayers of the District. Counsel, Brenton Bleier, mentioned there could be an issue of refunds and the Board would need to decide how they would handle the situation. Chair Dodds asked DM Young to bring back the item next month with more information.

New Property: Based on the Master Plan, also known as Exhibit "Z", the District has a contractual arrangement with the County. Any changes would reopen the whole process. Therefore, the Trustees asked DM Young to estimate the time and costs to develop the property and bring back the information at the next meeting. Counsel, Brenton Bleier suggested that the Trustees might consider investing the money in the reserved Fund Balance into a long-term fund, which could also be used as collateral, and to contact Mark Norris at the Department of Finance for his help.

Public Cemetery Advocate: DM Young reported that the CAPC developed a current budget of \$44,000 and are taking applications from interested persons.

Centennial Celebration: Chair Dodds appointed Trustee Askins and Moeller to Co-Chair the October 5th event and recommended contacting the Historical Society to help with a tour and refreshments.

Memorial Day: Chair Dodds reported that the committee met on Friday, March 8th and finalized some plans but are still looking for a Viet Nam Veteran to speak at the function.

Consent Calendar: Trustee Askins motioned to approve the minutes of February 12, 2002 and was seconded by Trustee Moeller. The motion passed 4 ayes and 1 abstain (Gilliam). Trustee Gilliam motioned to approve the claims and was seconded by Trustee Purcell. The motion passed 5-0. Trustee Askins passed out information to the Trustees from the PCA meeting he had recently attended.

Approval of Audit: CPA, Brett Miller reviewed the FY 2001 audit with the Trustees. It was noted that the material weakness mentioned was due to the District being a small entity with few people handling money. Trustee Purcell motioned to approve the audit and was seconded by Trustee Gilliam. The motion passed 5-0.

Closed Session: Trustee Purcell motioned to continue Item 9 and was seconded by Trustee Gilliam. The motion passed 5-0.

Adjournment: With no further business, the meeting adjourned at 9:07 p.m.

Approved as _____ read _____ corrected

_____ Chairman

Prepared by _____ Secretary

Votes _____ ayes
_____ nays
_____ absent
_____ abstain