

Regular Board Meeting
Of Tuesday, March 9, 2004

Call to Order: Chairman Purcell called the meeting to order at 6:30 p.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees James Purcell, Daniel Gilliam, Thomas Askins, Beverly Dodds, Tamara Moeller, DM Raymond Young and OM Terri Perrin. Visitors present were David Young of Moss, Levy & Hartzheim, Sacramento County Supervisor Roger Niello and Marilyn Flemmer of the Cemetery Advisory Commission.

Public Comment: None

Plaque Presentation: Supervisor Niello presented the plaque to Chairman Purcell noting the Fair Oaks Cemetery as a Historic Cemetery.

DM Report: DM Young reported on the February sales, burials, safety meeting, no major purchases and attendance.

Web Site Hits & Update: 100+ web hits were reported. DM Young showed the Trustees what Chairman Purcell had web designer, Miriam Ober update on our web page.

Incident Report: None

2003/2004 Projects: Per the chart.

Correspondence: Regarding Accommodations for Persons with Disabilities, Chairman Purcell asked DM Young to contact District's Counsel, Brenton Bleier for his advice. Also, DM Young was asked to call CSDA for information on the CSDA Governance Academy. Chairman Purcell asked DM young to set up a morning meeting this month for his annual review.

Investment Policy Statement: Per Scott Schimke's letter, Chairman Purcell said the Committee would meet with Brenton Bleier and report back next month with a recommendation.

New Development: Chairman Purcell asked DM Young to schedule a meeting with Trustee Gilliam, John Courtney and Mel Lewis regarding specifics of the plan and report back at the next meeting.

Finance Committee: Chairman Purcell reported the claims were reviewed and found to be in order for approval.

Memorial Day Committee: Trustee Askins said the Committee will be meeting on Thursday, March 11, 2004 and will put together a budget for approval. Also, The Chamber of Commerce will put our Avenue of Flags application in their monthly mailer.

Resolution-Voter Approval: Trustee Askins motioned to approve the Resolution Supporting a Statewide Ballot Initiative To Require Voter Approval Before State Government May Take Local Tax Funds. The motion was seconded by Trustee Moeller and passed 5-0.

MSR-LAFCo Analysis: Chairman Purcell asked the Trustees to review the MSR for any additions or deletions and report them to Marilyn Flemmer. The LAFCo Board will be meeting on April 7, 2004 for action on this

item. Chairman Purcell also mentioned the ongoing discussion with Sylvan Cemetery regarding the boundary change to incorporate all of Fair Oaks, 95628 to be included in the MSR.

GSRMA-Volunteers: No action taken.

Easter Eggstravaganza: Chairman Purcell asked DM Young to contact Brenton Bleier regarding a donation to the Fair Oaks Rec & Park District for their Easter event.

Committee Assignments: Chairman Purcell appointed Trustees Moeller and Askins to the Facilities & Equipment Committee, Trustees Gilliam & Dodds to the Finance Committee, Trustees Gilliam & Purcell to the Investment Policy Committee and Trustee Gilliam to the Master Plan Committee. Also, discussion for an office addition will be discussed at next month's meeting.

Five Year Plan: Chairman Purcell and Dm Young will work together to have an outline at next month's meeting.

Policy Review: Chairman Purcell asked DM Young to obtain the CSDA policy for all Trustees to review and to schedule a Sexual Harassment class for all Board members.

Computer Database Project: Chairman Purcell suggested an Eagle Scout project where pictures of headstones with information be put on our web site. The District would need to purchase a digital camera.

Annexation Project: See information under MSR.

Office Expansion: Chairman Purcell asked the Landscape Committee to work on a project to add approximately 300 square feet and another outside entry.

Consent Calendar: Trustee Gilliam motioned to approve the Consent Calendar and was seconded by Trustee Dodds. The motion passed 5-0.

FY 2003/2004 Audit Report: David Young of Moss, Levy & Hartzheim reviewed the audit for the Trustees. Trustee Gilliam motioned to approve the FY 2003/2004 audit and was seconded by Trustee Askins. The motion passed 5-0.

Questions & Comments: None

Adjournment: With no further business, the meeting adjourned at 8:12 pm.

Approved as _____ read _____ corrected

_____ Chairman

Prepared by _____ Secretary

Votes _____ ayes
_____ nays
_____ abstain
_____ absent