

# Notice of Regular Board Meeting

Tuesday, December 9, 2003 @ 6:30 p.m.  
District Office

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board, subject to reasonable time limitations for each speaker. Members of the Public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a two-thirds (2/3) vote of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order-6: 30 p.m.
2. Pledge of Allegiance
3. Roll Call of Board
4. Public Comment on any agenda items - Open or Closed

The Board of Trustees of the Fair Oaks Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order limits the length and number of public comments and presentations.

5. Information Items
  - A. DM's Monthly Reports
    1. Sales, Burials, Safety Report, Major Purchases & Attendance
    2. Web Site Hits
    3. Incident Report
    4. 2003/2004 Projects
    5. Correspondence
    6. Report on CAPC Meeting in Lake Tahoe
    7. Christmas Open House - Wednesday, December 17, 2003
6. Discussion Items & Possible Action Items
  - A. Sacramento County Pooled Investment Fund
  - B. Investment Policy Statement for Fair Oaks Cemetery District
  - C. New Development - Master Plan
  - D. Sale of Plots in N.E. Section Previously Designated for Court of Honor
  - E. Fair Oaks Theatre Festival Donation
  - F. Vote for Alternate Special District Commissioner
  - G. Finance Committee Report
  - H. Landscape Committee Report
7. Consent Calendar
  - A. Approval of Board of Trustees Minutes of November 4, 2003
  - B. Approval of Claims

Board Action \_\_\_\_\_

8. Board Matters

A. Donate Used Copier to Public Cemetery Alliance

Board Action \_\_\_\_\_

B. Approval of Estimate for Tree Work

Board Action \_\_\_\_\_

9. Trustees Questions & Comments

10. Adjournment

Prior to the Regular meeting, the Finance Committee will meet at 6 p.m. to review the claims and discuss Finance Committee responsibilities.

Posted this 5<sup>th</sup> day of December, 2003

Raymond N. Young, District Manager