

# Notice of Regular Board Meeting

Tuesday, February 10, 2004

District Office

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board, subject to reasonable time limitations for each speaker. Members of the Public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a two-thirds (2/3) vote of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order-6: 30 p.m.
2. Pledge of Allegiance
3. Roll Call of Board
4. Public Comment on any agenda items - Open or Closed

The Board of Trustees of the Fair Oaks Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order limits the length and number of public comments and presentations.

5. Information Items
  - A. DM's Monthly Reports
    1. Sales, Burials, Safety Report, Major Purchases & Attendance
    2. Web Site Hits
    3. Incident Report
    4. 2003/2004 Projects
    5. Correspondence
6. Discussion Items & Possible Action Items
  - A. Investment Policy Statement for Fair Oaks Cemetery District
  - B. New Development - Master Plan
  - C. Finance Committee Report
  - D. Landscape Committee Report
7. Consent Calendar
  - A. Approval of Board of Trustees Minutes of January 13, 2004
  - B. Approval of Claims

Board Action \_\_\_\_\_

8. Board Matters

A. 3<sup>rd</sup> Reading & Approval of Res 2004-01, Increase Stipend of Trustees

Board Action \_\_\_\_\_

B. Approval of Policy Addition - Victim of Crime Leave

Board Action \_\_\_\_\_

C. Election of Chairman of Board of Trustees

Board Action \_\_\_\_\_

D. Election of Vice-Chairman of Board of Trustees

Board Action \_\_\_\_\_

9. Trustees Questions & Comments

10. Adjournment

Prior to the Regular meeting, the Finance Committee will meet at 6 p.m. to review the claims and discuss Finance Committee responsibilities.

Posted this 6<sup>th</sup> Day of January, 2004

Raymond N. Young, District Manager

